

# KENTUCKY HORSE SHOWS

2245 Stone Garden Lane - Lexington, KY 40513

Telephone: 859-608-3709

Fax: 866-285-9496

Email: [cindy@kentuckyhorseshow.com](mailto:cindy@kentuckyhorseshow.com)

## 2023 VENDOR APPLICATION AND CONTRACT

The Kentucky Horse Shows are completely outdoor events. You must either provide your own tent or trailer, or tents may be rented through this contract. Vendors will be accepted as space permits. Priority will be given to Vendors attending the entire 7 week circuit. Vendors of certain products may be excluded based on prior sponsorship agreements. No specific Vendor location or "space" can be guaranteed. Vendors of food and beverage wishing to apply must make arrangements separately. Please contact Cindy Bozan at (859) 608-3709 for information. **Food and beverage vendors should not fill out this contract.**

Vendors will be notified of space availability. Kentucky Horse Shows, LLC reserves the right to reject any Vendor application for any reason or withdraw acceptance for unacceptable conduct or such other reasons as deemed by Kentucky Horse Shows, LLC.

Receipt of application and fees is not an automatic guarantee of acceptance. Deposit of an applicant's check does not guarantee acceptance as a Vendor. In the event that your application is not accepted, you will be notified and your deposit will be fully refunded. Once a Vendor is accepted, your deposit will be treated as a non-refundable deposit to be applied toward the total amount due. You will be invoiced for the remaining balance once accepted. Balance must be paid 30 days prior to the start of the first show you will be attending.

Please be advised that your application does not constitute a contract with Kentucky Horse Shows, LLC until each of the following requirements is satisfied:

- 1) You have been notified in writing that you have been accepted as a Vendor
- 2) The deposit of \$200 per week must accompany your application.
- 3) Vendor must provide **certificate of insurance** in the amount of \$1,000,000 per occurrence in Combined Single Limit Bodily Injury and Property Damage insurance naming Kentucky Horse Shows, LLC as an additional insured and the Kentucky Horse Park as an additional insured landowner.

### LOGO & BRANDING

The use of the Kentucky Horse Shows name and/or logo is prohibited unless prior written approval by Kentucky Horse Shows, LLC is obtained.

The US Pony Finals event name or logo cannot be used on merchandise without written permission from the United States Equestrian Federation (USEF). Contact Layson Griffin [LGriffin@usef.org](mailto:LGriffin@usef.org) or Terry Nelson [Tnelson@usef.org](mailto:Tnelson@usef.org).

### PAYMENT

- A deposit of \$200 per week is required with your application.
- Applications must be filled out completely (pages 2 & 3) and signed.
- Applications submitted without deposit payments will not be considered.
- Once acceptance is confirmed and amount due invoiced, the balance due must be paid 30 days prior to the start of the first show you will be attending

### ARRIVAL & SET UP

**Vendor spaces** will be available on the Monday of each show week after 12 pm (noon) and must be vacated by 10:00 am on the Monday following unless prior arrangements have been made.

### SHIPPING & DELIVERIES

Kentucky Horse Park Freight Handling information will be available once an application is accepted.

**NOTE:** There is a \$75 charge per pallet that requires the assistance of Kentucky Horse Show staff.

**If equipment is available**, the Kentucky Horse Park will bill separately for the use of a forklift or any other KHP equipment for deliveries. Please be prepared to pay the KHP for the use of equipment at the time of the delivery.

**2023 VENDOR APPLICATION AND CONTRACT**

Business Name \_\_\_\_\_

Contact \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Buisness Tel # \_\_\_\_\_ Cell # \_\_\_\_\_

Fax # \_\_\_\_\_ Email \_\_\_\_\_

Description of Business / Items Sold: \_\_\_\_\_

<b>SHOW DATES</b> (Circle shows you wish to attend.)			
<b>#1 KY Spring</b> May 10 - 14	<b>#2 KY Spring Classic</b> May 17 - 21	<b>#3 KY Summer</b> July 26 - 30	<b>#4 KY Summer Classic</b> Aug 1 - 6 (Tues-Sun)
<b>#5 USEF Pony Finals</b> August 8 - 13 (Tues-Sat)	<b>#6 Bluegrass Festival</b> August 15 - 20 (Tues-Sun)	<b>#7 KHJA Horse Show</b> August 23 - 27	
<b>WEEKLY SPACE FEES</b>			
<b>Tent Spaces</b>			
Up to 100 sq'	\$850*	x _____ week(s)	= _____
101 sq' to 300 sq'	\$1050*	x _____ week(s)	= _____
301 sq' or more	\$1150*	x _____ week(s)	= _____
<b>Weekly Fees Total</b>			_____
*Above prices include 20 amp power.			
<b>Trailer Spaces</b>			
Trailers 35' and under	\$1000*	x _____ week(s)	= _____
Trailers over 35'	\$1150*	x _____ week(s)	= _____
<b>Weekly Fees Total</b>			_____
*Above prices include 20 amp power. For 30 amp power add \$100 per week. For 50 amp power add \$200 per week.			
<b>TENT RENTAL CHARGES**</b>			
<b>Tent rental pricing includes sidewall</b>			
DESCRIPTION	Price	No. of Weeks	Tent Rental Total
<small>(prices include sidewall and KHP electric fee)</small>			
10' X 10' TENT	\$230.00	x _____ week(s)	= _____
10' X 20' TENT	\$345.00	x _____ week(s)	= _____
15' X 15' TENT	\$400.00	x _____ week(s)	= _____
20' X 20' TENT	\$520.00	x _____ week(s)	= _____
<b>Tent Rental Total</b>			_____
** Note: "Pop-Up" tents are not permitted to be used for vendor tents. Commercial grade tents only that must be rented through this contract. **			
<b>PLEASE READ AND COMPLETE ALL PAGES OF CONTRACT, SIGNING ON PAGE 3</b>			

**RENTAL ITEMS\*\***

Circle or check rental item needed below, enter quantity and number of weeks.

**TABLES:** \$12.00 each per week: 6' 8' - quantity \_\_\_\_ x \_\_\_\_ # of weeks = \_\_\_\_\_

**CHAIRS:** \$4.00 each per week: Chair(s)- quantity \_\_\_\_ x \_\_\_\_ # of weeks = \_\_\_\_\_

**FLOORING:** \$1.50 per sq' (check if needed) \_\_\_\_ x \_\_\_\_ square feet = \_\_\_\_\_

\*\*May shows billed separately from the Summer Shows

**Rental Total** \_\_\_\_\_

**SPACE DESCRIPTION**

circle all that applies

I have my own trailer \_\_\_\_\_ size \_\_\_\_\_ opens on/work off of: right side left side back

**Vendor spaces** will be available on the Monday of each show week after 12 pm(noon) and must be vacated by 10am on the Monday following unless prior arrangements have been made.

**TOTAL AMOUNT DUE**

Weekly Space Total \_\_\_\_\_

Tent Rental Total \_\_\_\_\_

Rental Items Total \_\_\_\_\_

**TOTAL DUE** \_\_\_\_\_

**AGREEMENT**

I have read the Terms and Conditions of this Vendor application and **BY SIGNING BELOW, I AGREE** to be bound by all Terms and Conditions of this Vendor application, and further agree to indemnify and hold harmless, Kentucky Horse Shows, LLC, it affiliates, officers, directors, employees, and agents from all costs, liabilities, attorney's fees, judgments, and expenses incurred because of or arising out of any claim, assertion, or legal proceeding concerning my obligations under this contract and from any and all claims for injury or loss suffered during or in conjunction with any of the horse shows during which I will be a Vendor and for any and all claims arising out of Kentucky Horse Shows, LLC's management of those shows.

**By attending the US Pony Finals, the vendor agrees the event name or logo cannot be used on merchandise without written permission from the United States Equestrian Federation (USEF).**

\_\_\_\_\_  
Signature of Owner or Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name of Owner or Representative

**Send deposit and contract to:**  
Kentucky Horse Shows  
2245 Stone Garden Lane  
Lexington, KY 40513

**Contact:**  
Cindy Bozan  
cindy@kentuckyhorseshows.com  
cell: 859-608-3709