

VENDOR REQUIREMENTS TO ATTEND THE KENTUCKY SUMMER SERIES

**** THESE REQUIREMENTS ARE NOT OPTIONAL. IF YOU FEEL YOU CANNOT FOLLOW THESE STEPS WE WILL NOT BE ABLE TO ACCOMMODATE YOUR BUSINESS THIS YEAR ****

These requirements have been developed in conjunction with guidelines and requirements set forth by the United State Equestrian Federation (USEF), the World Health Organization (WHO) and the Kentucky Healthy at Work Requirements for Retail Businesses. These requirements are necessary to keep everyone in a safe and healthy workspace.

If you have any questions, please contact Cindy Bozan (859) 608-3709 cindy@kentuckyhorseshows.com.

- Every shop must **post signage** at the entrance detailing the items marked with *.
 - *Face covers must be worn **at all times** by employees and customers
 - *Trailers and 10x10 tents may only have 1 customer and 1 employee inside at a time
 - *10x20 tents may have 2 customers at a time and everyone must stay at least 6' from one another
 - *20x20 tents may have 3 customers at a time and everyone must stay at least 6' from one another
 - *Customers waiting to enter your shop must social distance, be 6' apart. (Perhaps use social media to schedule clients)
 - *Hand sanitizer or a fresh set of disposable gloves must be applied by customer prior to entering your shop. Both of these items should be available at the entrance.
- Front and rear tent flaps to be open at all times if weather permits, trailers that have additional doors for ventilation should make use of them.
- Side flaps between adjacent tents should remain down at all times. (If there are no adjacent tents ignore this.)
- Non-contact payment should be used to the extent that it is possible.
- If not, Cash register must be set up so there is a 6' barrier between customer and cashier.
- Cleaning spray &/or wipes must be readily available, and surfaces wiped down in between customers.
- Vendors and their employees must self-monitor their temperatures to be under 99.5 degrees on a daily basis before entering the venue.
- Golf carts will not be permitted on Jay Trump (vendor row) during show hours (6:30AM until end of competition). Deliveries must occur outside of show hours.
- Notify KHS management of any employees or visitors who test positive for Covid-19 as soon as possible

I certify that I have ready these requirements and agree that I and my employees will comply. I further understand that noncompliance will result in removal of the venue.

Business Name

Business Representative Name

Signature

Date