

KENTUCKY HORSE SHOWS

2245 Stone Garden Lane
Lexington, KY 40513

Telephone: 859-608-3709

Fax: 866-285-9496

Email: cindy@kentuckyhorseshow.com

2020 VENDOR APPLICATION AND CONTRACT

The Kentucky Horse Shows are completely outdoor events. You must either provide your own tent or trailer, or tents may be rented through this contract. Vendors will be accepted as space permits. Priority will be given to Vendors attending the entire 7 week circuit. Vendors of certain products may be excluded based on prior sponsorship agreements. No specific Vendor location or "space" can be guaranteed. Vendors of food and beverage wishing to apply must make arrangements through the Kentucky Horse Park Food and Beverage Department by contacting (859) 233-7921 for information. **Food and beverage vendors should not fill out this contract.**

Vendors will be notified of space availability. Kentucky Horse Shows, LLC reserves the right to reject any Vendor application for any reason or withdraw acceptance for unacceptable conduct or such other reasons as deemed by Kentucky Horse Shows, LLC.

Receipt of application and fees is not an automatic guarantee of acceptance. Deposit of an applicant's check does not guarantee acceptance as a Vendor. In the event that your application is not accepted, you will be notified and your deposit will be fully refunded. Once a Vendor is accepted, your deposit will be treated as a non-refundable deposit to be applied toward the total amount due. You will be invoiced for the remaining balance once accepted. Balance must be paid 30 days prior to the start of the first show you will be attending.

Please be advised that your application does not constitute a contract with Kentucky Horse Shows, LLC until each of the following requirements is satisfied:

- 1) You have been notified in writing that you have been accepted as a Vendor
- 2) The deposit of \$200 per week must accompany your application.
- 3) Vendor must provide **certificate of insurance** in the amount of \$1,000,000 per occurrence in Combined Single Limit Bodily Injury and Property Damage insurance naming Kentucky Horse Shows, LLC as an additional insured and the Kentucky Horse Park as an additional insured landowner.

LOGO & BRANDING

The use of the Kentucky Horse Shows name and/or logo is prohibited unless prior written approval by Kentucky Horse Shows, LLC is obtained.

The US Pony Finals event name or logo cannot be used on merchandise without written permission from the United States Equestrian Federation (USEF). Contact Layson Griffin LGriffin@usef.org or Alice Adams AAdams@usef.org

PAYMENT

- A deposit of \$200 per week is required with your application.
- Applications must be filled out completely (pages 2 & 3) and signed.
- Applications submitted without deposit payments will not be considered.
- Once acceptance is confirmed and amount due invoiced, the balance due must be paid 30 days prior to the start of the first show you will be attending

ARRIVAL & SET UP

Vendor spaces will be available on the Monday of each show week after 12 pm (noon) and must be vacated by 10:00 am on the Monday following unless prior arrangements have been made.

SHIPPING & DELIVERIES

Kentucky Horse Park Freight Handling information will be available once an application is accepted.

NOTE: There is a \$75 charge per pallet that requires the assistance of Kentucky Horse Show staff.

If equipment is available, the Kentucky Horse Park will bill separately for the use of a forklift or any other KHP equipment for deliveries. Please be prepared to pay the KHP for the use of equipment at the time of the delivery.

2020 VENDOR APPLICATION AND CONTRACT

Business Name _____

Contact _____

Address _____ City/State/Zip _____

Buisness Tel # _____ Cell # _____

Fax # _____ Email _____

Description of Business / Items Sold: _____

SHOW DATES (Circle shows you wish to attend.)

#1 KY Spring May 6 - 10	#2 KY Spring Classic May 13 - 17	#3 KY Summer July 22- 26	#4 KY Summer Classic July 28 - Aug 2(Tues-Sun)
#5 USEF Pony Finals August 4 - 9 (Tues-Sat)	#6 Bluegrass Festival August 11 - 16 (Tues-Sun)	#7 KHJA Horse Show August 19 - 23	

WEEKLY SPACE FEES

Tent Spaces

Up to 100 sq'	\$850*	x _____ week(s)	= _____
101 sq' to 300 sq'	\$1050*	x _____ week(s)	= _____
301 sq' or more	\$1150*	x _____ week(s)	= _____

Weekly Fees Total _____

*Above prices include 20 amp power.

Trailer Spaces

Trailers 35' and under	\$1000*	x _____ week(s)	= _____
Trailers over 35'	\$1150*	x _____ week(s)	= _____

Weekly Fees Total _____

*Above prices include 20 amp power. For 30 amp power add \$100 per week. For 50 amp power add \$200 per week.

TENT RENTAL CHARGES**

Tent rental pricing includes sidewall

DESCRIPTION	Price	No. of Weeks	Tent Rental Total
(prices include sidewall and KHP electric fee)			
10' X 10' TENT	\$230.00	x _____ week(s)	= _____
10' X 20' TENT	\$345.00	x _____ week(s)	= _____
20' X 20' TENT	\$520.00	x _____ week(s)	= _____

Tent Rental Total _____

** Note: "Pop-Up" tents are not permitted to be used for vendor tents. Commercial grade only. **
For tent pricing & availability of tent sizes not listed, please contact Cindy Bozan at
cindy@kentuckyhorseshows.com.

PLEASE READ AND COMPLETE ALL PAGES OF CONTRACT, SIGNING ON PAGE 3

RENTAL ITEMS**

Circle or check rental item needed below, enter quantity and number of weeks.

TABLES: \$12.00 each per week: 6' 8' - quantity ____ x ____ # of weeks = _____

CHAIRS: \$4.00 each per week: Chair(s)- quantity ____ x ____ # of weeks = _____

FLOORING: \$1.50 per sq' (check if needed) ____ x ____ square feet = _____

**May shows billed separately from the Summer Shows

Rental Total _____

SPACE DESCRIPTION

I have my own trailer _____ size _____ opens on/work off of: right side left side back

I have my own tent _____ size _____ circle all that applies

Vendor spaces will be available on the Monday of each show week after 12 pm(noon) and must be vacated by 10am on the Monday following unless prior arrangements have been made.

TOTAL AMOUNT DUE

Weekly Space Total _____

Tent Rental Total _____

Rental Items Total _____

TOTAL DUE _____

AGREEMENT

I have read the Terms and Conditions of this Vendor application and **BY SIGNING BELOW, I AGREE** to be bound by all Terms and Conditions of this Vendor application, and further agree to indemnify and hold harmless, Kentucky Horse Shows, LLC, it affiliates, officers, directors, employees, and agents from all costs, liabilities, attorney's fees, judgments, and expenses incurred because of or arising out of any claim, assertion, or legal proceeding concerning my obligations under this contract and from any and all claims for injury or loss suffered during or in conjunction with any of the horse shows during which I will be a Vendor and for any and all claims arising out of Kentucky Horse Shows, LLC's management of those shows.

By attending the US Pony Finals, the vendor agrees the event name or logo cannot be used on merchandise without written permission from the United States Equestrian Federation (USEF).

Signature of Owner or Representative

Date

Print Name of Owner or Representative

Send deposit and contract to:
Kentucky Horse Shows
2245 Stone Garden Lane
Lexington, KY 40513

Contact:
Cindy Bozan
cindy@kentuckyhorseshows.com
cell: 859-608-3709

CREDIT CARD AUTHORIZATION FORM

To use this service, please fill out the form below and return with all fields completed.

NOTE: A 3% service fee will be assessed on all credit card charges.

CREDIT CARD INFORMATION

Business Name _____

Cardholder Name _____

Address _____

City _____ State _____ Zip _____

Phone _____

Email _____

Please circle one: Mastercard Visa Amex

Card Number _____

Expiration Date _____ Security Code _____

Billing Zip Code _____

Signature* _____ Date _____

*I authorize the Kentucky Horse Shows, LLC, Bluegrass Partners or KHJA to debit my account for applicable fees.

**I understand there is a 3% service fee included in this transaction.

Please return to

Kentucky Horse Shows

PO Box 11428, Lexington, KY 40575

T) 859-608-3709

cindy@kentuckyhorseshow.com

F) 866-285-9496